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[www.edcsarasotacounty.com](http://www.edcsarasotacounty.com)

# Expansion Checklist

*for*

## **Existing or New Businesses**

*A guide for expanding or building  
new facilities.*





Consider whether you should increase inventory during construction or during the move to the new facility so that commitments to your customers are not compromised.

If legal assistance is not retained on a regular basis, utilize a lawyer at a minimum to review all contractual documents.

## **ASSISTANCE PROGRAMS**

**S.M.A.R.T.:** Quick Response Permitting Program

**Impact Fee Mitigation:** If qualified, a company may mitigate all or a portion of its road impact fees.

**Industrial Development Bonds (IDB):** Tax-free municipal bond issued to finance the construction or expansion of a manufacturing facility.

**Enterprise Bonds:** Offers the benefits of IDB's to small and mid-sized manufacturers by pooling smaller project loans to form a larger composite issue.

**SBA Loan Programs:** Provides favorable rates and construction loans up to 90% to qualifying projects.

**Business HELPline:** 941.309.1200 ext. 123

The EDC has developed a business assistance program known as B.E.S.S., (Business Express Solution System), with a hotline available to any business in Sarasota County. If you encounter a business related problem, contact the Business HELPline. Your call will be returned within 24 working hours with the objective being to resolve your problem within three days.

### **Workforce Assistance:**

The EDC is committed to assisting local businesses in the recruitment of the workforce they need to be successful. The EDC's recruitment assistance program includes an Internet Job and Resume Database ([www.jobfocus.com](http://www.jobfocus.com)), notifications of Job Fair opportunities and skills-upgrade training grants. Partnering with the Suncoast Workforce Board and Jobs ETC provides additional workforce services to employers.

### **NOTES:**

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## **CONTACTS**

### **Sarasota County**

General Information on Building Permits	941.861.6770
Land Development	941.861.6576
Zoning Information	941.861.6085

### **City of Sarasota**

General Information on Building Permits	941.954.4156
Zoning Information	941.954.4127

### **City of Venice**

General Information on Building Permits	941.486.2626
Zoning Information	941.486.2626

### **City of North Port**

Economic Development	941.429.7001
General Information on Building Permits	941.429.7044
Zoning Information	941.429.7023

### **Town of Longboat Key**

General Information on Building Permits	941.316.1966
Zoning Information	941.316.1966

### **Economic Development Corporation of Sarasota County**

941.485.8400
941.955.2508

Information on SMART, Impact Fee Mitigation, Business Express Solution System, Industrial Revenue Bonds, Enterprise Bonds and other Business Assistance Programs





