



Florida Association of Public Purchasing Officers

Agreement for Rental of Exhibition Booth(s)

THIS AGREEMENT, between the Florida Association of Public Purchasing Officers, Inc., (hereafter referred to as ASSOCIATION) and _____ (hereafter referred to as EXHIBITOR), is entered into on the _____ day of _____, 2008

WHEREAS, ASSOCIATION intends to host a Trade Show on **Wednesday, April 23, 2008** and WHEREAS, ASSOCIATION intends to make Exhibition booth(s) available for a fee on a first come first served basis, and WHEREAS, EXHIBITOR, desires to rent a booth at said Trade Show and Exhibition; NOW, therefore, in consideration of the promises contained herein, the parties hereto agree as follows:

The undersigned EXHIBITOR, agrees to rent (number) _____ booth(s), choices listed on accompanying Exhibit Booth(s) Application. The ASSOCIATION reserves the right to assign booth(s) in the best interest of the ASSOCIATION and the EXHIBITORS. The ASSOCIATION is not bound by the EXHIBITOR booth number choices.

EXHIBITOR shall pay to the ASSOCIATION the sum of **\$ 750.00 per booth (\$800.00 if paid after 12.31.2007.) Each 10' x 10' booth comes with 6' draped table, two chairs, one wastebasket and identification sign with booth number.** A minimum deposit of \$100.00 *per booth* is required to be submitted with this contract for the contract to be considered valid. The balance must be paid by **December 31, 2007.** In the event the exhibitor cancels after March 14, 2008, or fails to PAY IN FULL, the minimum deposit will not be refunded and the booth(s) shall be made available to any other business organization desiring to purchase same.

The EXHIBITOR may use the booth(s) for the purpose of displaying products, and services only; no selling will be allowed. The EXHIBITOR shall move its exhibit into the **Sarasta Bradenton Convention Center on Tuesday, April 22, 2008, between 1:00 P.M. and 5:00 P.M.** and the booth(s) shall be ready for display by 9:00 A.M., **Wednesday, April 23, 2008.** The EXHIBITOR will remove the exhibit **no earlier than 4:00 P.M. on Wednesday, April 23, 2008** and shall be completely dismantled and removed by **Wednesday, April 23, 2008 at 9:00 P.M.**

Should EXHIBITOR not exhibit its products and services in said booth(s), or fails to comply in any respect with the terms of this AGREEMENT, the ASSOCIATION will have the right, without notice, to lease or offer said booth(s) publicly or privately, and the EXHIBITOR agrees to pay any deficiency, loss or damage suffered by the ASSOCIATION. It is further agreed that the ASSOCIATION shall have the right to occupy the booth, or cause the booth to be occupied by any other person, firm, corporation without compensation or allowance to EXHIBITOR for such occupation; and in the event the booth(s) is not used, the ASSOCIATION may place its name on the sign board over the booth(s). The EXHIBITOR further agrees to indemnify, and save harmless, and defend the ASSOCIATION, its agents, contractors and employees from and against any and all claims, liabilities, losses, and/or cause of action which may result from the EXHIBITOR'S use of the booth(s) or from the acts or omissions of the EXHIBITOR, its agents, and employees, at the sole cost of the EXHIBITOR.

The EXHIBITOR agrees that extra items of service and/or equipment it may need for its booth(s) that is not included in the ASSOCIATION rental charge, may be obtained by the EXHIBITOR from, EXPOSITIONS ETC. (Randy Henry) at (727) 577-1168 by contracting directly with them, and EXHIBITOR shall be solely responsible for payment therefore and save the ASSOCIATION harmless therefore. The EXHIBITOR agrees to abide by the rules and procedures established by **Sarasta Bradenton Convention Center.**

After consulting with the exhibitor(s) involved, the ASSOCIATION reserves the right to rearrange the floor plan to relocate any exhibit, or booth. The ASSOCIATION reserves the right to change the booth number(s) but not necessarily the booth locations in order to prepare a listing in numerical sequence.

The EXHIBITOR will not assign, share, or sublease any part of the booth herein contracted for, whether for consideration or not, without the express written consent of the ASSOCIATION. Only a sign with the name of the EXHIBITOR on the face of this AGREEMENT may be placed on the booth(s), or upon the printed list of exhibitors or programs, or advertisement of this Trade Show and Exhibition.

Should said Conference be canceled or postponed, or premises be destroyed by fire or act of God, or by any other cause, or should any other circumstances make it impossible for the ASSOCIATION to permit said premises to be

occupied by EXHIBITORS for the use herein specified, then and thereupon this lease shall terminate, and both parties shall waive any claim for damages or compensation against the other.

The ASSOCIATION will publicize the Trade Show and Exhibition through its monthly newsletters, releases, announcements, and Seminar/Workshop program. The ASSOCIATION will urge attendance by its membership: set aside reasonable time which is scheduled from 10:00 A.M. until 3:00 P.M., Wednesday, April 23, 2008 so that the delegates may visit the exhibits, and will permit display booths and exhibits only in the official area during this Trade Show and Exhibition.

The ASSOCIATION and the EXHIBITOR agree that this AGREEMENT sets forth the entire agreement between the parties and that there are no promises or understandings other than those stated herein which are to be considered binding upon the parties. This AGREEMENT supersedes all other communications between the ASSOCIATION and the EXHIBITOR pertaining to the rental or use of said booth(s), whether written or oral. None of the provisions, terms, or conditions contained in this AGREEMENT may be added to, or modified, superseded or otherwise altered except by written instrument executed by the parties hereto. Venue for any and all legal action necessary to enforce the AGREEMENT will be in the County of Seminole in the State of Florida, where all laws, ordinance and rules prevail.

IN WITNESS WHEREOF, the Florida Association of Public Purchasing Officers, Inc., has executed this AGREEMENT and the EXHIBITOR has hereunder set his/her hand the day and year above written.

ASSOCIATION:

Florida Association of Public
Purchasing Officers, Inc.

<hr style="width: 80%; margin: 0 auto;"/> <p>FAPPO Authorized Signature Trade Show Chairman</p>

EXHIBITOR:

<hr style="border: none; border-top: 1px solid black;"/> EXHIBITORS Name to appear on Signage	
<hr style="border: none; border-top: 1px solid black;"/> Authorized Signature	<hr style="border: none; border-top: 1px solid black;"/> Date
<hr style="border: none; border-top: 1px solid black;"/> Print Name and Title	
Mailing Address:	
<hr style="border: none; border-top: 1px solid black;"/> <hr style="border: none; border-top: 1px solid black;"/> <hr style="border: none; border-top: 1px solid black;"/>	
E-Mail Address: <hr style="border: none; border-top: 1px solid black;"/>	
Telephone: <hr style="border: none; border-top: 1px solid black;"/>	
Fax: <hr style="border: none; border-top: 1px solid black;"/>	

PLEASE Do Not Fill in Booth Number, will be Assigned by Association

1st	2nd	3rd	4 TH

The exhibitor shall return ONE (1) signed original agreement and a minimum deposit of **\$100.00 per booth** or a total sum of **\$750.00 per booth (\$800.00, IF PAID AFTER December 31, 2007)**, check or money order payable to: **FLORIDA ASSOCIATION OF PUBLIC PURCHASING OFFICERS, INC.:**

Malcolm Wilson, 2008 Trade Show Chair
Southwest Florida Water Management District
2379 Broad Street
Brooksville, FL 34604-6899



Florida Association of Public Purchasing Officers

**FAPPO TRADE SHOW & EXHIBITION
EXHIBIT BOOTH (S) APPLICATION
Sarasota Bradenton Convention Center
SHOW DATE: April 23, 2008**

EXHIBITOR (S) Name (as you want it to appear on Signage)	
Mailing Address	
City, State, Zip	
Telephone	
FAX	
E-mail Address	
Contact Person	
Authorized Signature Print / type name under signature	
Product Or Service Lines to be displayed at Trade Show	
Name of person(s) staffing booth for name badges	
Would you to receive the membership directory?	Yes _____ No _____

Go to FAPPO.org to view the Booths currently Available and list your choices below.

1st # _____	2nd # _____	3rd # _____
TOTAL COST OF BOOTH(S)		
No. of Booths _____	x \$750.00 per Booth	Equals = \$ _____
Less Deposit \$100.00 per Booth		\$(_____)
TOTAL DUE (by December 31, 2008)		\$ _____
The cost of the booth will be \$800.00 if paid after 12.31.2007		

This application form is not a binding contract and of no force and effect without an executed contract and the required payment or deposit. Date of receipt of Application, Contract, and Deposit by the Association will determine booth assignment priorities. Applicant shall enclose a minimum deposit check for \$100.00 *per booth*, which shall be applied to the booth(s) rental fee. Full payment is due by December 31, 2007. Payment in full with your application would be greatly appreciated. Please return this completed application, two (2) originals of the signed agreement, and deposit check to: **Malcolm Wilson, c/o SWFWMD, 2379 Broad Street, Brooksville, FL 34604 Phone: (352) 796-7211, Fax: (352) 754-6884, E-Mail: fappo2008@watermatters.org** Make checks payable to: **FLORIDA ASSOCIATION OF PUBLIC PURCHASING OFFICERS, INC. or FAPPO. A lunch will be provided for Exhibitors purchasing a booth rental (2 tickets per booth- additional tickets cost \$20 each).** One membership directory is provided for each booth rented.
FAPPO FEIN: 59-2615678